

## HDFC Bank Standing Instruction Request Towards National Pension System (NPS)

To,

Date : \_\_\_\_\_

The Manager

HDFC Bank Ltd.

\_\_\_\_\_ Branch

Subject : Request for Maintenance of a Standing Instruction

Dear Sir/Madam,

I/We, \_\_\_\_\_, hereby request you to maintain a Standing Instruction for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ Only) as per the details given below on my A/C No : (herein referred to as the Funding account)

My a/c no.

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Nature of standing Instruction



Fund Transfer

Purpose of Standing Instruction

Contribution towards National Pension System (Tier - 1)

Name of the Beneficiary

HDFC SECURITIES LIMITED NPS A/C

Frequency\*

Monthly

Quarterly

Half-yearly

Yearly

SI Date \*

2nd

7th

15th

Start Month MM-YYYY \_\_\_\_\_ End Month : MM-YYYY \_\_\_\_\_

\* In case of Frequency and SI date are not mentioned then Monthly frequency and date as 7th are considered as default

### Terms & conditions:

1. I/We undertake to keep sufficient funds in the funding account on the date of execution of the standing instruction.
2. I/We hereby authorize the Bank to debit my account & execute the standing instruction as per instruction provided above.
3. I/We authorize the bank to debit my account for the standing instruction set-up or execution charges as per laid down tariff & fees of the bank.
4. I/We understand that a maximum of 4 attempts shall be made to execute the standing instruction; after which no further action shall be taken.
5. I/We understand that the Bank will not be held responsible for execution of standing instruction/s in case of changes to the operating mandate in the future, unless specifically communicated in writing by me/us.
6. I/We understand the standing instructions shall automatically expire on the "End Date" as given above and if left blank it will be taken as 31-Dec-2099
7. I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the HDFC Securities Ltd or the Bank responsible. If the date of debit to my/ our account happens to be a non business day execution of the SI will happen on the day of holiday. HDFC Bank shall not be liable for, nor be in default by reason of, any failure or delay in completion of its obligations under this Agreement, where such failure or delay is caused, in whole or in part, by any acts of God, civil war, civil commotion, riot, strike, mutiny, revolution, fire, flood, fog, war, lightening, earthquake, change of Government policies, Unavailability of Bank's computer system, force majeure events, or any other cause of peril which is beyond HDFC Bank's reasonable control and which has the effect of preventing the performance of the contract by HDFC Bank. I/We acknowledge that no separate intimation will be received from HDFC Bank in case of non-execution of the instructions for any reasons whatsoever.

Yours faithfully,

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1<sup>st</sup> Holder

(Name & Signature of the Account holder/s)

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2<sup>nd</sup> Holder

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3<sup>rd</sup> Holder

(In case of "Joint" operating mandate, all a/c holders need to sign)

### For HSL Use

PRAN No

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### For Bank Use

Signature Verified by : ..... Approved by BM : .....

For CPU Use : Maintained on .....

Set-up Charges recovered : Yes  No