

Authority Letter -- Individual

To,  
HDFC Securities Limited  
Unit No 601, 6th floor, Lotus Park Plot No B 18 /19,  
Wagle Industrial Estate, MIDC Road No 16,  
Thane - 400604.

Dear Sir/Madam,

**Ref: Trading Account No: -** \_\_\_\_\_

This is with reference to the above trading account with you in the name of \_\_\_\_\_,  
I hereby authorize Mr/Ms. \_\_\_\_\_

to place orders, take confirmation for the trades done through above referred trading account. You are therefore, requested to honor all instructions given by the said person on my behalf.

Mr/Ms. \_\_\_\_\_ can also request / acknowledge contract note and other statements on my behalf, issued by you who shall sign as shown below.

I am fully aware, and I understand the risk of misuse and unauthorized use by a third party. I accept full responsibility and I shall be liable for and will pay or reimburse all costs, charges, damages, and expenses incurred as a consequence of any third-party transaction or the authority holder.

I am fully aware, and I understand, this authority shall continue in force until I shall have expressly revoked it by a notice in writing delivered to you at the above address via a separate letter.

Specimen Signature of the Authority holder - \_\_\_\_\_

Name of the Authority holder - \_\_\_\_\_

Address of the Authority holder - \_\_\_\_\_

Authority holder's Relationship with Client      ☐ Spouse      ☐ Mother      ☐ Father      ☐ Son      ☐ Daughter

Supporting documents must have Name of the Authority holder name.

Accepted documents:

- Authority holder Pan card copy (Mandatory)
- Passport copy / Aadhaar copy / Ration Card copy / Marriage Certificate copy / Affidavit with declaration (Any One)

Date of Birth of Authority Holder       Gender    Male ☐    Female ☐

Mobile/ Phone No of the authority holder \_\_\_\_\_

**Signature of the Trading Account holder**

NOTE: -

- All fields are mandatory
- Supporting documents must be self-attested (Mandatory)
- HSL RM / HDFC Bank Official Attestation required with Emp code, Emp Name, Emp Signature and Signature verification Stamp (Mandatory)