

Following Documents to be enclosed along with request for Change of Residential Status / Repatriation of Beneficial Owner

1. PAN card copy
2. Passport copy which indicates the change of residential status
3. Resident Visa/ Work Permit/ Employment Visa/ Current Visa or any other type of visa
4. Foreign and Local valid address proof documents
5. FATCA form
6. For Updation of Dividend Bank details (Other than HDFC Bank Ltd) - Specimen copy of cheque / cancelled cheque leaf OR Latest Copy of Bank Statement (not more than 3 months old) OR Latest Copy of Bank passbook (not more than 3 months old) OR Letter from bank stating bank details

Note: 1. Kindly ensure to update the appropriate category in bank account also.
2. Please strike-off the fields which are not applicable

 We understand your world	Consent towards submission of Aadhaar as KYC & Aadhaar validation by KRA HDFC Bank Limited, Depository Services, Empire Plaza I, 4th Floor, Chandan Nagar, LBS Marg, Vikhroli West, Mumbai - 400083. Registered Office: HDFC Bank House, Senapati Bapat Marg, Lower Parel, Mumbai - 13.	 Click. Invest. Grow. 20 YEARS
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Consent for submitting voluntarily, at their own discretion, physical Aadhaar as identity / address proof: -
Subject: A) Aadhaar - informed consent

- 1) I voluntarily opt for Aadhaar OVD KYC or e-KYC or offline verification, and submit to the Bank/Broker my Aadhaar number, Virtual ID, e-Aadhaar, XML, Masked Aadhaar, Aadhaar details, demographic information, identity information, Aadhaar registered mobile number, face authentication details and/or biometric information (collectively, "Information").
- 2) I am informed by the Bank/Broker, that:
 - a) Submission of Aadhaar is not mandatory, and there are alternative options for KYC and establishing identity including by way of physical KYC with officially valid documents other than Aadhaar. All options were given to me.
 - b) For e-KYC/authentication/offline verification, Bank/Broker will share Aadhaar number and/or biometrics with CIDR/UIIDAI, and CIDR/UIIDAI will share with Bank/Broker, authentication data, Aadhaar data, demographic details, registered mobile number, identity information, which shall be used for the informed purposes mentioned in 3 below.
- 3) I authorise and give my consent to the Bank/Broker (and its service providers), for following informed purposes:
 - a) KYC and periodic KYC process as per the PML Act, 2002 and rules thereunder and RBI guidelines, or for establishing my identity, carrying out my identification, offline verification or e-KYC or Yes/No authentication, demographic or other authentication/verification/identification as may be permitted as per applicable law, for all accounts, facilities, services and relationships of/through the Bank/Broker, existing and future.
 - b) collecting, sharing, storing, preserving Information, maintaining records and using the Information and authentication/verification/identification records: (a) for the informed purposes above, (b) as well as for regulatory and legal reporting and filings and/or (c) where required under applicable law;
 - c) enabling my account for Aadhaar enabled Payment Services (AEPS);
 - d) producing records and logs of the consent, Information or of authentication, identification, verification etc. for evidentiary purposes including before a court of law, any authority or in arbitration.
- 4) I understand that the Aadhaar number and core biometrics will not be stored/ shared except as per law and for CIDR submission. I have downloaded the e-Aadhaar myself using the OTP received on my Aadhaar registered mobile number. I will not hold the Bank/Broker or its officials responsible in the event this document is not found to be in order or in case of any incorrect information provided by me.
- 5) The above consent and purpose of collecting Information has been explained to me in my local language.

B) Consent for Aadhaar details, email id & mobile number validation by KYC Registration Authority (KRA)

- 1) I/We hereby provide my/our explicit consent that My/our Aadhaar record can be used by KRA only for the specific purpose of validating / maintaining / sharing my KYC record and as an audit evidence. I/We understand that I/We will have an option to request for deletion of my/our Aadhaar record.
- 2) I/We hereby consent to receiving information from KRA through SMS/Email on the above registered number/Email address.
- 3) I am/We are also aware that for Aadhaar OVD based KYC, my KYC request shall be validated against Aadhaar details. I/We hereby consent to sharing my/our masked Aadhaar card with readable QR code or my Aadhaar XML/Digi locker XML file, along with passcode and as applicable, with KRA and other Intermediaries with whom I have a business relationship for KYC purposes only.

I am / we are aware that if the QR code is not readable, then the KYC shall be placed under "Hold" by the KRA, as per SEBI circular dated April 06, 2022. Further I am /we are aware that in case KYC records are not found to be valid by KRA after the validation process, I/we shall be allowed to transact in securities market only after KYC is validated.

Aadhaar Number(s) of Sole / First Holder

X	X	X	X	X	X	X	X				
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	Name of the holder as per Demat Account	Signature of the holder(s) as per the Demat Account
1 st		
2 nd		
3 rd		

I confirm that the account is ACTIVE, applicant(s) signed in my presence / signatures are matching with Demat Account records.

Attestation by Bank Official

Name, Emp Code & Designation: _____

Sign of Bank Employee: _____

Please visit the URL <http://www.hdfcbank.com/personal/customer-centre> for query, if any:-

Sr No	Branch check list points	Status	Verification Done by
1	Customer signature(s) verified with Debos applicaiton & attested by Bank official	Yes/No	Details of staff verifying checklist to be mentioned
2	Branch code mentioned and Branch inward stamp affixed on the form.	Yes/No	
3	All supporting documents are self attested by client/s and clearly visible (Proof of new address)	Yes/No	
4	KYC documents (new address proof documents) are verified with original and attested to this effect by Bank official	Yes/No	
5	Address of client mentioned on form matches with details available on new address proof.	Yes/No	
6	Correction(s) on the form is authenticated by all the holders of Demat account.	Yes/No	
7	Landmark details if mentioned, are prefixed with words such as opposite/behind/nearby etc.	Yes/No	
8	Branch official attesting / certifying documents has put his / her signature / employee no / designation along with branch seal	Yes/No	

"Fields marked in Red are mandatory." "Form to be filled in Capital Letters only." "Strike off whichever is not applicable." "Fill this form in English."

Personal Details

Form section for Personal Details including Prefix, Applicant Name, Gender, Status, Nationality, Differently abled status, Type of Impairment, Date of Birth, Account Type, PAN, Aadhaar No., Proof of Identity, Identification Number, Maiden Name, Mother's Name, Spouse's Name, and Father's Name.



Residence / Correspondence Address

Form section for Residence / Correspondence Address including POA submitted (Specify), No., Expiry Date, Residence/Correspondence Address, Landmark (Mandatory), City, State, District, Country, PIN Code, and Address Type.

Permanent Address

Form section for Permanent Address including POA submitted (Specify), No., Expiry Date, Permanent Address, Landmark (Mandatory), City, State, District, Country, PIN Code, and Residing at current residence since.

Mandatory to be filled if different from above
Mandatory for Non Resident Applicant to specify overseas address

Contact Details

Form section for Contact Details including Tel (R), Mobile No., Tel (O), E-mail ID, and Fax.

Declaration/Consent

I hereby declare that the details furnished in this form are true and correct to the best of my/our knowledge and belief and I understand to inform you of any changes therein immediately.

Form section for Declaration/Consent including In-Person-Verification (IPV) details, Name of the Person doing IPV, Signature of the Person doing IPV, Designation & Emp. code, Branch code, Name of the organisation: HDFC Bank Ltd., and Name and Signature of Authorised Signatory.



Signature of the applicant field.

Date field (DDMMYYYY) and Place field.

Do not sign this form if it is BLANK. Please ensure all relevant sections and columns are completely filled to your satisfaction and then only sign the form

Note: Kindly use additional KYC page for every joint holder.

