



Branch code \_\_\_\_\_ Branch inward date \_\_\_\_\_

**HDFC Securities DP Account Details Addition / Modification / Deletion Request Form****HDFC Securities Limited, DP Operations team, I Think Techno Campus, Building B – Alpha, Office floor 8, Opp. Crompton Greaves, Kanjurmarg (E). Mumbai – 400042  
CDSL DP ID – 12086700, 12095000**

Application No.		Date	D	D	M	M	Y	Y	Y	Y
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Please fill all the details in Block Letters in English  
(HDFC Securities DP account only)

HDFC Securities DPID								Client ID								HDFC Securities Trading ID							

Account Holder's Details	
Name of First / Sole Holder	
Name of Second Holder	
Name of Third Holder	

- ☐ I/We request to carry out the change of correspondence/permanent address / signature in the demat account
- ☐ I/We request to carry out the change of address / signature in the KRA and demat account

I/We request you to make the following additions / modifications / deletions to my/our account in your records.

<b>DETAILS</b> (Please specify change of correspondence/permanent address, dividend bank / debit bank detail, telephone number, sub status (Specify Holder/s) etc.)	<b>Addition / Modification/ Deletion</b> (Please specify)	<b>Existing Details</b>	<b>New Details</b>

Attach an Annexure (with signature(s)) if the space above is found insufficient.

	First/Sole Holder	Second Holder	Third Holder
Name			
Signature			

===== (Please Tear Here) =====

### Acknowledgement Receipt

Received Account Details Addition / Modification / Deletions request as per details given below:

Application No.		Date	D	D	M	M	Y	Y	Y	Y
DP ID										
Name of First / Sole Holder										
Name of the Second Holder										
Name of the Third Holder										
Modification requested for: [Specify reason]										

**Depository Participant Seal and Signature**  
HDFC Securities Limited (DP)

### Checklist

- 1) Holder(s) should clearly specify the change type in Details column i.e Correspondence and Permanent address, Debit Bank and Dividend Bank details, Mobile no, Email id etc.
- 2) Holder(s) should clearly specify whether it is a Modification or Addition or a Deletion request in the Addition/Modification/Deletion column.
- 3) Holder(s) should clearly mention the Existing details and New details on the Modifications form. In case of Bank account Modification, Bank Account number, Bank Name, IFSC code and MICR code should be mentioned for both Existing and New Bank Account.
- 4) Signature and name of all holders is mandatory under Signature and Name block.
- 5) In case of address modification, self attested and OSV done Address proof should be attached along with form. In case of Bank Account modification, personalized cancelled cheque or latest 6 month signed and stamped bank statement should be attached along with the form.